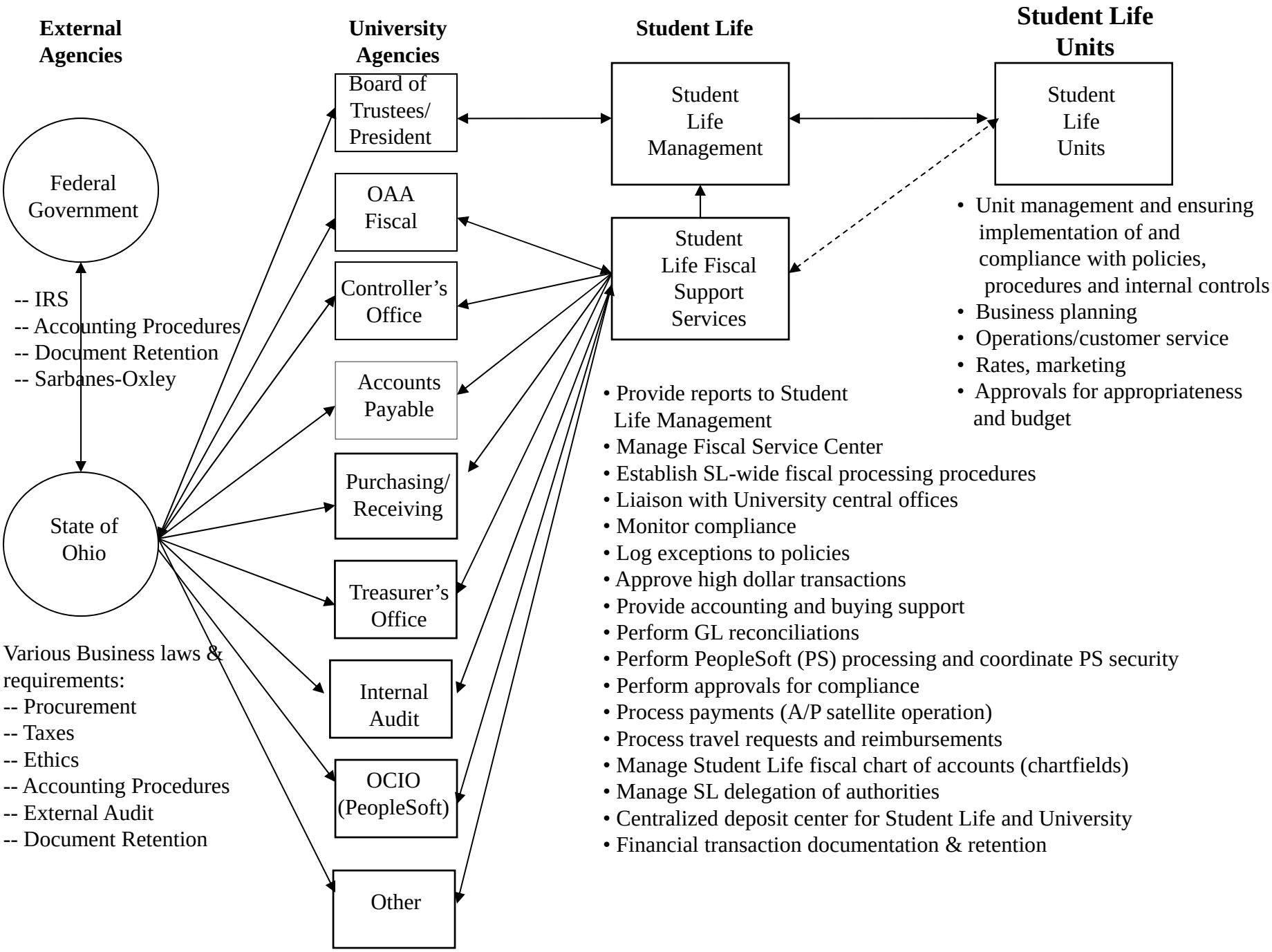
External Agencies
University Agencies
Student Life
Student Life Units
Federal Government
-- IRS
-- Accounting Procedures
-- Document Retention
-- Sarbanes-Oxley
State of Ohio
Various Business laws & requirements:
-- Procurement
-- Taxes
-- Ethics
-- Accounting Procedures
-- External Audit
-- Document Retention
Board of Trustees/ President
OAA Fiscal
Controller's Office
Accounts Payable
Purchasing/ Receiving
Treasurer's Office
Internal Audit
OCIO (PeopleSoft)
Other
Student Life Management
Student Life Fiscal Support Services
• Provide reports to Student Life Management
• Manage Fiscal Service Center
• Establish SL-wide fiscal processing procedures
• Liaison with University central offices
• Monitor compliance
• Log exceptions to policies
• Approve high dollar transactions
• Provide accounting and buying support
• Perform GL reconciliations
• Perform PeopleSoft (PS) processing and coordinate PS security
• Perform approvals for compliance
• Process payments (A/P satellite operation)
• Process travel requests and reimbursements
• Manage Student Life fiscal chart of accounts (chartfields)
• Manage SL delegation of authorities
• Centralized deposit center for Student Life and University
• Financial transaction documentation & retention
Student Life Units
• Unit management and ensuring implementation of and compliance with policies, procedures and internal controls
• Business planning
• Operations/customer service
• Rates, marketing
• Approvals for appropriateness and budget